ECE NEW GRADUATE STUDENT ORIENTATION

• For those students admitted conditionally, please contact:
  Mallarie Stevens
  Mallarie.Stevens@graddiv.ucsb.edu

• For transcripts, diplomas and other official documents that you need to provide, please submit them in official sealed envelopes and put your name and your perm number on the envelope.

REGISTRATION

• GOLD System randomly assigns pass times (times when you’re allowed to register for courses).
• ECE Department requires 12 units of registration per quarter.
• Be mindful of add and drop deadlines. This information is on GOLD.
• For those receiving financial support, you must be registered for 12 units before we can pay your fees and tuition.
REGISTRATION

• Students who wish to register for undergraduate courses must obtain an add code. In ECE, e-mail Val first and she will forward the e-mail to the undergraduate advisor.

• Other departments have different ways in handling add codes. Sometimes they have a wait list on GOLD. Sometimes instructors distribute the add codes.

• **Priority registration for undergraduate courses will always be given to undergraduates first.**

REGISTRATION

• Courses required for the undergraduate Electrical Engineering or Computer Engineering major may not be credited towards the graduate degree requirements.

• **Those courses are:** ECE 130A, 130B, 132, 134, 137A, 137B, 139, 152A, 154A; CMPSC 130A; PSTAT 120A; ENGR 101

• No lower-division courses (numbered 1-99) may be counted towards graduate degree requirements.
REGISTRATION

• If, as a result of the ELPE (English Language Placement Exam), you have been placed in a Linguistics course, please take that course as soon as they are offered. The Linguistics courses are part of your degree requirements.
• DO NOT DELAY AS THIS COULD ALSO DELAY YOUR GRADUATION.

E-MAIL

• Communication is done on campus via u-mail account. Use your UCSB account for university business.
• For students interested in an engineering e-mail account, please go online at: https://accounts.engr.ucsb.edu/
• Setting up an engineering e-mail account also allows you access to many of the teaching labs used for classes.
RESIDENCY

• Only U.S. citizens and permanent residents may apply for California residency for tuition purposes.

• For more information, go to https://registrar.sa.ucsb.edu/fees-residency/residency/residency-for-tuition-purposes

FUNDING

• TA applications for ECE TAships or for other departments will be announced via e-mail

• GSR positions are given by individual faculty members

• For Graduate Division fellowships, go to the following website:
  www.graddiv.ucsb.edu/financial
**FUNDING**

- For those of you who are either Teaching Assistants (TAs) or Graduate Student Researchers (GSRs), your fees and tuition will be directly paid to your BARC Account.
- Fee payment deadline is on October 1, 2020 for fall 2020. If your fees are not paid by then and you’re receiving financial support, please check with Val in the ECE Graduate Office.
- First paychecks will be issued on November 1 for those whose appointments start in the fall.
- The Graduate Division sent a note about fees not being paid. If your fees are not yet paid, fill out the form they had on that email and send it to me for the GPA signature.

**SEXUAL HARASSMENT TRAINING**

- All graduate students are required to take the online training on Sexual Harassment. If you do not do the online training, your registration will be blocked. The campus will send out the notification about this.
MISCELLANEOUS

• To obtain a student I.D., please go to:
  UCEN Information Desk
  HOURS: Monday-Friday, 5 a.m. to 3 p.m.
  EMAIL: accesscard@ucsb.edu

• To obtain a mailbox, please go to:
  ECE Central Administration Office
  4155 Harold Frank Hall (HFH)
  HOURS: Monday-Friday, 8 a.m. noon and 1-5 p.m.
  Please introduce yourself as a new graduate student
  and that you wish to have a mailbox.

MANDATORY CAMPUSWIDE NEW GRADUATE
STUDENT ORIENTATION

WEDNESDAY, SEPTEMBER 30, 2020
10:00 A.M. TO 11:15 A.M.
VIA ZOOM
ECE STUDENT OFFICE STAFF

Beth English, ECE Undergraduate Advisor
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