



ECE Administrative Preparers,

Business and Financial Services Accounts Payable is realigning UCSB's object codes with UC Office of the President's new financial statement reporting model in order to improve financial reporting. This will affect some of the object codes preparers use specifically for travel reimbursements.

Going into effect after the November GL close, preparers will need to specify object codes for the type of travel being reimbursed as follows:

- For travel occurring within California – use object code 2000
- For domestic travel outside of California – use object code 2900
- For foreign travel – use object code 2902

Preparers should continue to use object code 2100 for conference and registration fees for all types of travel.

Please begin using these new travel expense object codes as soon as possible.

12/3/2020

