



Greetings,

The reimbursement rate for the use of a private automobile for University business travel will increase from 58.5 cents a mile to 62.5 cents a mile.

The University's mileage reimbursement rate for expenses incurred in connection with the business use of a private automobile for travel will increase in accordance with the Internal Revenue Service standard mileage rates published in IRS Notice 2022-13.

The following new rates are effective for expenses incurred on or after July 1, 2022:

- The reimbursement rate for the use of a private automobile for University business travel will increase from 58.5 cents a mile to 62.5 cents a mile.
- The reimbursement rate for driving an automobile in connection with a move or relocation will increase from 18 cents a mile to 22 cents a mile. (Note that reimbursements for moving- related expenses, including mileage, are considered taxable wage income as of January 1, 2018)

UCOP Business and Finance Policy G-28, Travel Regulations, will be revised to include the mileage rate changes.

7/1/2022

